

IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS

Bureau of Occupational Licenses

700 West State Street, P.O. Box 83720

Boise, ID 83720-0063

Board Meeting Minutes of 5/14/2015

BOARD MEMBERS PRESENT: Joshua R Thompson - Chair
Cathy Hart
Zendi Fae-Hansen Meharry
Keith Holloway

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mitch Toryanski, Legal Counsel

OTHERS PRESENT: Tony Smith, Idaho Health Care Association

The meeting was called to order at 9:00 AM MDT by Joshua R Thompson.

APPROVAL OF MINUTES

Ms. Meharry made a motion to approve the minutes of February 4, 2015. It was seconded by Ms. Hart. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the Board's fee increase rule passed and is now in effect. She thanked Mr. Holloway for his help. Ms. Cory said the two bills, HB116 and HB117 that went before the Legislature had passed. HB116 is to clarify that Boards served by the Bureau of Occupational Licenses can recoup attorney fees when a licensee is found to be in violation of the Board's laws and rules in disciplinary cases. HB117 allows licensees to reinstate their licenses without paying for the years they were not licensed. It also increases the reinstatement fee from \$25 to \$35.

Ms. Cory introduced Mitch Toryanski, legal counsel for the Bureau. He will be providing Board training and working with the Boards that are doing Telehealth rules.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$34,686.60 as of April 30, 2015.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

NEW BUSINESS

NEXT MEETING

The Board scheduled its next Board meeting for August 13, 2015 at 9:00 AM MDT.

NURSING HOME ADMINISTRATOR SURVEY

The Board reviewed a survey from the National Association of Long Term Care Administrator Boards. The survey is to help NAB in its efforts to align professional development of long term care administrators to position the profession and its future leaders to adapt to further growth and to develop a better career advancement path that will recruit and retain a high caliber of dedicated talent in the long term care field. The Board directed the Chair to complete the survey.

CONTINUING EDUCATION TRAININGS

Ms. Heharry made a motion to approve the following continuing education trainings:

1. Understanding Dementia Workshop – April 28, 2015
2. Employment Law Challenges Specific to Healthcare-Related Practices and Organizations – March 16, 2015
3. Idaho Hospital Association Mid-Year Meeting – June 24, 2015
4. 2015 Idaho Patient Safety and Quality Improvement Conference – April 16 – 17, 2015

Ms. Hart seconded the motion. Motion carried.

The Board will invite a representative from Qualis Health and the Idaho Hospital Association to the next Board meeting to discuss issues with completing the continuing education approval application.

EXECUTIVE SESSION

Ms. Meharry made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Holloway. The vote was: Ms. Hart, aye; Mr. Holloway, aye; Ms. Meharry, aye; and Mr. Thompson, aye. Motion carried.

Ms. Hart made a motion to come out of executive session. It was seconded by Mr. Holloway. The vote was: Ms. Hart, aye; Mr. Holloway, aye; Ms. Meharry, aye; and Mr. Thompson, aye. Motion carried.

APPLICATIONS

Ms. Meharry made a motion to approve the following applications:

Endorsement applicants

Harry Grunden

Christine Miller

Tom De Oro

Administrator-in-Training applicants

Richard Bergman

Shelly Phelps

Michael Berry

James Vorous

It was seconded by Ms. Hart. Motion carried.

Ms. Hart made a motion to approve the endorsement application for applicant 901137404 pending receipt of NAB exam scores. It was seconded by Mr. Holloway. Motion carried.

ADJOURNMENT

Mr. Holloway made a motion to adjourn the meeting at 11:00 AM MDT. It was seconded by Meharry. Motion carried.

Joshua R Thompson, Chair

Cathy Hart

Zendi Fae-Hansen Meharry

Keith Holloway

Tana Cory, Bureau Chief